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**End Climate Change,  
Start Climate of Change  
Grant Offer  
Call for proposals - BELGIUM**

## 1. Introduction

The current lifestyles of the world's economies are accelerating global warming, which has led to an increase in natural disasters and forced people to leave their homelands around the world.

The project "[End Climate Change, Start Climate of Change](#)" is co-funded by the European Commission under the DEAR (Development Education and Awareness Raising) programme and aims to develop among young EU citizens an awareness and critical understanding of climate change-induced migration as one of the greatest challenges of the globalised world. The project is led by WeWorld - GVC, an Italian non-profit organisation, and implemented by 15 partners in 13 countries<sup>1</sup>, including the [European Association for Local Democracy](#) (ALDA)<sup>2</sup>.

The main objective of the project is to build a better future for climate migrants, the human face of climate change, and for young people who will face the worst effects of the climate crisis. Through the engagement of young people in Europe, the project highlights the interdependencies between local and global inequalities and empowers them not only to change their daily lives, but also to become advocates for global justice issues.

In order to contribute to this broader objective, the project aims to engage young people in 13 EU countries to raise awareness about their role and responsibilities in the root causes of man-made climate change and its consequences in terms of forced displacement and migration. Young people and project partners are campaigning for a pan-European movement of informed and aware people ready to change their behaviour towards a more responsible lifestyle, while advocating for a more sustainable model including climate change mitigation measures and specific protection programmes for climate migrants.

### 1.1 The DEAR Programme

The project is part of the European Commission's [DEAR](#) programme - [Development Education and Awareness Raising](#), which aims to support and engage the European public on global social, economic and environmental issues. The DEAR programme supports projects that engage the EU public in global social, economic and environmental development issues. DEAR works with civil society organisations and local authorities to promote the universal values of freedom, democracy and the rule of law.

## 2. The call for proposals

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<sup>1</sup> Italy (WeWorld), Greece (AAH), Germany (FINEP), Belgium (EEB), Austria (Suedwind), Spain (APS), France/Belgium (ALDA), Portugal (IMVF), Hungary (Hungarian Baptist Aid - HBAID), Poland (Buy Responsibly Foundation Poland - BRF), Cyprus (University of Nicosia Research Foundation / NGO - Research institute), Slovenia (SLOGA), Bulgaria (BEPF)

<sup>2</sup> **ALDA - European Association for Local Democracy**, is an association under French law dedicated to the promotion of good governance and citizens' participation at local level. ALDA is a key actor in the field of local democracy, active citizenship and cooperation between local authorities and civil society in Europe and its neighbourhood, acting mainly through participatory methods and decentralised cooperation. ALDA is a membership-based organisation that brings together over 350 members, including local authorities, associations of local authorities and civil society organisations, from more than 45 countries in the enlarged Europe.



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**The general objective** of this call for proposals is the involvement of youth associations and civil society organisations in raising awareness on the issue of climate change and climate-induced migration in the world.

**The specific objective** of the call for proposals is to contribute to achieving a pan-European impact of the project by involving small youth organisations interested in supporting the project but lacking the necessary means to do so.

The proposal should **highlight the action of young people in Belgium on climate change and migration**; the implementation of a shared action to raise awareness of this issue among young people. The beneficiaries of the grant **must** include the following elements in their actions

- Promotion of the Climate of Change messages at events;
- Promotion of the #ClimateOfChange campaign through social media.

This call for proposals will support **4 project proposals** aiming to carry out actions on the link between migration and climate change and the involvement of youth on this issue.

### 3. Eligibility criteria

#### 3.1 Eligible entities

To be eligible for the sub-grant, the applicant must be a Youth and Small Civil Society Organisation (CSO) established and operating in Belgium. Applicants must be :

- Legal persons (a local civil society organisation or association)
- Be directly responsible for the preparation and management of the action with the partners and not be limited to an intermediary role;
- Have at least two years of legal existence;
- Youth and small civil society organisations that have not received a financial contribution (direct or indirect) from the Climate of Change project.
- Be established in Belgium.

Please note that a legal entity must not be a beneficiary of another ongoing project funded under the DEAR programme, call EuropeAid / 160048 / DH / ACT / Multi.

Therefore, **entities that have received financial support (direct or indirect) under this call are not eligible.**

#### 3.2 Eligible activities

Different types of activities may be eligible (non-exhaustive list):

- Communication activities: development of video content, animations, computer graphics, and visual tools, virtual reality software (etc.).
- Promotional and dissemination activities: Development of project values and campaign content by a blogger/vlogger, activities to inform and promote digital social activism (etc.).



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- Awareness-raising activities: Organisation of street actions such as flash mobs, guerrilla marketing initiatives, interactive exhibitions, artistic activities at festivals and concerts, art installations, performances or workshops focusing on informal learning settings (etc.).
- Training and learning-by-doing activities: work camps, volunteering activities, training courses, workshops, public events, thematic visits, webinars and digital workshops (etc.)

### 3.3 Ineligible actions

The following types of actions are ineligible:

- Actions involving only or mainly individual sponsorships for participation in workshops, seminars, conferences, congresses.
- Actions that deal solely or mainly with individual study or training grants.
- Actions in support of political parties.
- Actions aimed at raising funds or promoting the visibility of the applicant or its partner(s).
- Actions consisting mainly of research or studies.
- Actions that consist exclusively or mainly of capital expenditure, e.g. land, buildings, equipment and vehicles, except in special circumstances.
- Discriminatory actions against persons or groups of persons because of their gender, sexual orientation, religious beliefs or lack thereof, or ethnic origin.
- Actions including proselytising.
- Core funding from the applicant or (where applicable) its partners.

### 3.4 Duration of the action

The grant recipients will sign a partnership agreement with ALDA. The implementation phase will be between **12<sup>th</sup> April and 07<sup>th</sup> May 2023** for all activities and reporting submission.

The implementation of the funded activities will start after the signature of the partnership agreement and the correct receipt of the necessary documents.

The implementation reports must be submitted by **07<sup>th</sup> of May 2023**

### 3.5 Location

The activities must take place in BELGIUM.

### 3.6 Beneficiaries of the activities

The activities funded must directly involve and be aimed at young people aged between 16 and 35. Each action must have 2 types of target group:

- Direct beneficiaries: individuals who are directly involved and/or affected by the action, including those who have played an active role and those who have been exposed to the action in person (e.g. students who see a street painting, participants in a workshop, etc.). Direct beneficiaries must be directly involved in the project activities and their involvement must be countable and demonstrable. Each funded organisation must reach a **minimum of 70 young people** through its actions.
- Indirect beneficiaries: people who are not directly linked to the project activities but who could potentially benefit through knowledge transfer from direct beneficiaries (friends, family members, colleagues) or through articles, social media posts, videos, photos, etc.

### 3.7 Thematic orientation

Funded activities must be in line with the objectives and priorities of the [Climate of Change](#) project and



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the [DEAR programme](#). Funded activities should clearly and directly address the link between climate change and migration in relation to climate justice, highlighting the fundamental role that young people can play in the transition to a welfare economy and the adoption of innovative strategies to adapt to climate change.

The grant activities must show a clear link to the [Sustainable Development Goals \(SDGs\)](#) related to the Climate of Change project:

- **SDG 4:** Ensure equitable, inclusive and quality education and lifelong learning opportunities for all.
- **SDG 5:** Achieve gender equality and empower all women and girls.
- **SDG 12:** Establish sustainable consumption and production patterns.
- **SDG 13:** Take urgent action to address climate change and its impacts.

### 3.8 Eligibility of costs: which costs can be funded by the grant?

Only "eligible costs" can be covered by a grant. Eligible costs are the actual costs incurred by the beneficiary which meet all the following criteria

- They are incurred during the life of the submitted project proposal.
- They are indicated in the estimated overall budget of the submitted proposal.
- They are necessary for the implementation of the project which is the subject of the grant.
- They shall be identifiable and verifiable, in particular by being recorded in the accounting records of the beneficiary and determined in accordance with the applicable accounting standards of the country where the beneficiary is established and in accordance with the usual cost accounting practices of the beneficiary.
- They comply with the requirements of the applicable tax and social legislation.
- These costs are real, reasonable, justified and in line with the principle of sound financial management, including economy and efficiency.
- They are not covered by EU grants in the form of unit cost contributions, lump sums or flat rate financing.

Please note that value added tax (VAT) will only be considered an eligible cost if it is not recoverable under the applicable national VAT legislation.

## 4. Budget and amount of the grant

### 4.1 Amount of grant made available to the contracting authority

All proposals submitted must be for a **maximum amount of EUR 5,000**.

Each applicant will receive 70% of the total amount of the action up to a **maximum of EUR 3,500**. The remaining 30% of the action (a minimum of 1,500 Euro) will be provided by each applicant as co-financing.

### 4.2 Co-financing requirement

Any grant application under this call for proposals must be accompanied by co-funding.

The grant request amounts to the following percentage of the total estimated cost of the project: **70% of the total estimated eligible costs of the action**.



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The **remaining 30%** is not the responsibility of the contracting authority but of the grant applicant or its partners, if applicable. The relative costs must appear in the budget, and must be accompanied by supporting documents (invoices, proof of payment, supporting documents, etc.).

**Please note: contributions in kind cannot be considered as co-financing.**

## 5. Evaluation and selection of applications

Applications will be examined and evaluated by the Contracting Authority with the assistance, where appropriate, of external assessors. All actions submitted by applicants will be evaluated according to the steps and criteria described below.

If the examination of the application reveals that the proposed action does not meet the eligibility criteria described in point 3, the application will be rejected on that basis alone.

Applications will be examined in two stages:

- 1) Step 1: Administrative check and verification of applicants' eligibility

Only provisionally selected applications, based on their score and within the limits of the available financial envelope, will proceed to stage 2.

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<sup>3</sup> All information on the co-financing system is relayed in the Questions/Answers related to this call for proposals.

<sup>4</sup> In-kind contributions" means goods or services provided free of charge by a third party to a beneficiary(ies). Contributions in kind do not imply any expenditure for the beneficiary(ies) and are not eligible costs.



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- 2) Step 2: Evaluation of applications. Applications are assessed on the basis of the criteria set out in the following **evaluation grid**.

### Evaluation grid

The evaluation criteria are divided into headings and sub-headings. Each sub-heading is scored between 1 and 5, as follows: 1= very poor, 2= poor, 3= average, 4= good, 5= very good.

Heading	Maximum score
<b>1. Technical and operational capacity</b>	<b>10</b>
1.1 Do applicants have sufficient experience in project management? Do they have sufficient management capacity (including staff, equipment and ability to manage the project budget)? action)?	5
1.2 Do applicants have sufficient technical expertise (specifically, knowledge of the issues)	5
<b>2. Relevance of the action</b>	<b>25</b>
2.1 How relevant is the proposal to the objectives and priorities of the call for proposals?	15
2.2 To what extent are the stakeholders (final beneficiaries, target groups) clearly defined and strategically selected? Have their needs been clearly defined and are they adequately addressed in the proposal? ?	10
<b>3. Effectiveness and feasibility of the action</b>	<b>25</b>
3.1 Are the proposed activities appropriate, concrete and consistent with the objectives and expected results?	15
3.2 Is the action plan clear and feasible? Is the methodology for project management and coordination clearly defined and effective?	10
<b>4. Sustainability of the action</b>	<b>15</b>
4.1 Is the action likely to have a tangible impact on the target groups?	5
4.2 Is the proposal likely to have multiplier effects (e.g. likelihood of replication, extension and information sharing)?	5
4.3 Are the expected results of the proposed action sustainable?	5
<b>5. Budget and cost-effectiveness of the action</b>	<b>15</b>
5.1 Are the activities adequately reflected in the budget?	5
5.2 Is the ratio between estimated costs and expected results satisfactory?	10



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<b>6. Additional score</b>	<b>10</b>
6.1 Projects promoting a global perspective on issues, taking into account the interdependence and challenges of the global South	5
6.2 Gender balance of the project implementation team and beneficiaries	5
<b>Maximum total score</b>	<b>100</b>

The application will be rejected if at least one of the sub-sections of Section 1 (**Technical and Operational Capacity**) is scored as 1 point.

## 6. Visibility, Reporting and Payment

### a. Visibility of the project

Selected projects must comply with the visibility and communication requirements of the Climate of Change project and the [DEAR Programme](#). The logos of the Climate of Change project, ALDA and the DEAR Programme (with the disclaimer<sup>5</sup>) must be used in all publications, documents and other visibility actions<sup>6</sup>

### b. Reporting

The selected applicants receiving the grant will be required to provide the necessary reports (narrative and financial reports with supporting documents) in accordance with the templates provided. These reports should include photos of the events implemented within the project and their dissemination (links, publications, etc.).

### c. Payment

Payment will be made in two instalments:

1. The first instalment of 50% of the total amount of the project will be submitted after the signing of the Partnership Agreement and the submission of the corresponding payment request.
2. The final payment of 50% of the total amount of the project will be made upon presentation of the second request for payment and the final report (narrative and financial reports, together with all supporting documents and original attachments), duly completed in accordance with the provisions of the Partnership Agreement.

## 7. Submission of the application

<sup>5</sup> Disclaimer: "This document has been produced with the financial support of the European Union. The contents are the sole responsibility of Climate of Change and do not necessarily reflect the views of the European Union.

<sup>6</sup> Official logos will be provided to selected applicants



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## 7.1 Content of the submission

Applicants must submit their applications **in English or French**.

Hand-written applications will not be accepted.

Incomplete applications may be rejected.

Any major errors or inconsistencies in the application instructions and required documents may result in the rejection of the application. Applicants must check that their application is complete. Incomplete applications may be rejected.

The complete grant application file to be submitted must include the following documents

- Annex A: Completed application form
- Annex B: Completed budget
- Annex C: Official proof of the organisation's registration (legal entity form - Kbis extract)
- Annex D: Financial report for the year 2021
- Annex E: Composition of the organisation (bureau, board, etc.)

## 7.2 Submission of the application

Applications should be sent by **email** only.

Applications sent by other means or delivered to other addresses will be rejected.

### **By e-mail**

E-mail address: [carine@alda-europe.eu](mailto:carine@alda-europe.eu); [nadia@alda-europe.eu](mailto:nadia@alda-europe.eu)

Subject of the email: Climate of Change - Application for a Belgium 2023 grant

## 7.3 Deadline for submission of complete application forms

Proposals must be submitted **within the 10<sup>th</sup> of April 2023** by filling in the online application form with all the required information and attachments. The attached documents must contain ALL relevant information about the action and no additional annexes should be sent.

Due to the limited duration of the submission phase, the Climate of Change project team reserves the right to extend the above deadline.

## 7.4 Other information

Applicants may send their questions by e-mail, no later than **31<sup>st</sup> of March 2023**, to the following

address, clearly indicating the reference of the call for proposals <sup>7</sup> : [carine@alda-europe.eu](mailto:carine@alda-europe.eu);

[nadia@alda-europe.eu](mailto:nadia@alda-europe.eu)

Questions that may be of interest to other applicants, the answers to these questions and other important information provided during the procedure

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<sup>7</sup> NB: The Contracting Authority is not obliged to provide clarification on questions received after this date. They will be answered at the latest 11 days before the deadline for submission of applications. In order to ensure equal treatment of applicants, the Contracting Authority may not give any prior opinion on the eligibility of applicants for a specific action or activities.





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The evaluation criteria will be published in due course on the Questions/Answers page of this call for proposals.

### **7.5 Notification of the contracting authority**

The applicant will be notified in writing of the decision taken by the Contracting Authority on the application and, in the event of rejection, the reasons for the negative decision.

Following the decision to award a grant, the beneficiary(ies) will be offered a contract.